

Chapel Hill Elementary School



Happy New Year 2017 Reminders (revised 1/5/2017)

⇒ Every year at this time, we start to experience an influx of students bringing their holiday toys and/or electronic equipment to school. These toys are expensive and **if lost cannot be replaced by Chapel Hill Elementary School**. In the past, students have had their toys missing from their desks, lockers, and backpacks. Please know that our school has no real way to track down missing toys, although they are important to students and their parents. To insure that your child has their favorite toys, please stress to them the importance of leaving their toys at home so that they can be enjoyed after school and on weekends. Thanks for your cooperation with this request!!!

⇒ **One-Hour Early Closing--Student Dismissal** – Students, grades K-12, in all schools will be dismissed one hour earlier than normal. **Chapel Hill Elementary (CHE) students in grades K-5 will be dismissed at 2:20 PM.** Lunches will be served to students as usual.

Two-Hour Early Closing--Student Dismissal – **Students grades K-12, in all schools will be dismissed two hours earlier than normal.** CHE students in grades K-5 will be dismissed at 1:20 PM. Every effort will be made to serve lunches to all students who would normally eat at school; thus, some adjustment to lunch shift schedules will be necessary.

Three-Hour Early Closing--Student Dismissal – **Students, grades K-12, in all schools will be dismissed three hours earlier than normal.** CHE students in grades K-5 will be dismissed at 12:20 PM. Every effort will be made to serve a limited lunch to students who would normally eat at school; thus, some adjustment to lunch shift schedules will be necessary.

⇒ **Due to the air conditioning project taking place at our school, parents are being asked to park on the street, not the faculty and staff parking lots. Teachers and staff have first priority of the parking spaces on the parking lot. If you are dropping your child off to go to Open Door or Muscular Mustangs you may park in the bus loop for a quick drop off. Thank you for your cooperation!!**

⇒ A safe and secure learning environment is a top priority at Chapel Hill Elementary and in Baltimore County Public Schools. As a result, we are implementing the Raptor security system. **All visitors and volunteers who enter the building must be registered through the Raptor system using a government issued photo ID and have a badge printed. Please display the badge on your chest area; it is easier for school personnel to see it.**

- ⇒ Students may enter the school building at 8:35 AM each day. They are considered late after the 8:50 AM bell rings. Of course, allowances are made if the school bus is late. Teachers will be made aware of this and students will not be coded late. Students are dismissed at 3:20 PM to their parents or buses.
- ⇒ **Parental pickup students will be dismissed through the main doors of the school. Parents will wait for their students under the canopy in front of the school.** Kindergarten students will be brought to the front of the school at about 3:17 PM. All other parental pick up students will be brought to the front doors at 3:20 PM. As of 3:20 PM all parental pickup students will be dismissed. **Parental pickup students are dismissed when they walk out the front door; bus riders are dismissed when they step off the bus; and walkers are dismissed (supervised by school personnel) at the edge of the property after the buses have been called.**
- ⇒ Remember, students who are picked up in front of the school by their parents are considered **parental pick-up students**. Students **who walk to and from school by themselves or meet parents at alternate locations (Panorama and Linkgerst) off school property are considered walkers** and will be escorted by school personnel to the edges of the property at dismissal. Parents **may** want to reconsider either of these methods of dismissal that works best for you and your family.
- If you would like to change your mode of dismissal from parental pick-up to a walker and plan to meet your child at a location that crosses Joppa at Panorama or Linkgerst, please send in a note to your child's teacher for that change to occur.** CHE staff members walk our children identified as walkers to edge of the property at Joppa Road with the crossing guard or at Linkgerst. Walkers are dismissed from the building after the bus riders.
- ⇒ The morning student drop-off area from **8:35-8:50 AM** is in the side parking lot and clearly marked. **Please make sure that your children exit your vehicles from the right side of the car.** For safety purposes, parents are not to use the parking lot in front of the school for pick-up or drop-off purposes; the bus loop nearest to the school can be used for drop-off **after 8:50 AM**. **In addition, please pay close attention to the signs on the parking lot that prohibits left hand turns during certain time periods during the day.**
- ⇒ Please realize that it takes time for the morning and afternoon bus schedules to regulate themselves during poor weather conditions. Make sure that you have your child at the bus stop in the morning for 10 to 15 minutes before your proposed pick-up time. Please realize that it also takes time for the afternoon bus schedules to adjust itself during poor weather conditions. Please know that your child may be delivered at home **anytime between 3:30 PM and 4:00 PM**. Many bus drivers are substitutes in the wintertime and will need time to establish their regular routine. For safety purposes, BCPS possesses the ability to videotape students on school buses. Videotapes may be used for disciplinary purposes.
- ⇒ It is important for parents to know that according to the procedures of the Department of Transportation, **bus drivers are not required to wait for an adult at the bus stop for any student (Kindergarten-Grade 5) during the afternoon bus drop-off.** Please make sure that your family members and day care providers are aware of the information.

- ⇒ Student transportation arrangements should be consistent to ensure child safety. If there are emergency transportation changes during the school year, please send in a written note to our office. School officials need to have a written permission from parents, not verbal permission from students, to change their normal afternoon dismissal routines. **If no written permission is produced, students will be required to follow their regular bus, parental pickup, or walking routines.**

- ⇒ It is **illegal** to make a left turn from the bus loop or the upper parking lot during specific times in the day. These times are written on both the **No Left Turn signs...no left turn between 8:00-9:00 am and 3:00-4:00 pm**. Please take note that **there are No Stopping Anytime signs along Linkergerst Way on both sides. If parked at No Stopping Anytime areas at any time of the day or night, you may be in danger of receiving a ticket from Baltimore County Police Department (BCPD). If making a left turn outside of the times listed on the signs, you may also be in danger of receiving a ticket from the BCPD.**

- ⇒ In order for students to receive credit for a full day's school attendance, they must be in school for at least 4 hours. In order for students to receive credit for a half day's school attendance, they must be in school for at least 2 hours. Students are considered tardy after the 8:50 bell.

- ⇒ For breakfast, children will enter the building and go directly to the cafeteria to be served. If students arrive between 8:35 and 8:40, they will be able to eat breakfast in the cafeteria. Students arriving in the cafeteria for breakfast between 8:45 and 8:50 will need to take their breakfast items and eat them in classrooms.

- ⇒ **Parents must sign up to volunteer online at www.bcps.org annually. Your volunteer status does not roll over from year to year.** Volunteers must have a **completed volunteer application and certificate** on file in the office to work in the classrooms, attend field trips, and work directly with children in groups, pairs, or individually. Parents may sign up to volunteer on-line at www.bcps.org under the Community tab on the BCPS Web site that states Volunteer with BCPS. Once parents are on the Community tab, they can follow the directions in the "Get Involved" box on the right-hand side. If you have any questions about volunteering at CHE, please contact Mrs. Nicole Harmel at **nharmel@bcps.org**.

- ⇒ Baltimore County Public Schools has a policy regarding medications in schools. If your physician decides that it is necessary for your child to receive medication during the day, a physician's order must be provided to the school nurse. All medications must be brought to the school in the original or duplicate container that has been labeled by the pharmacist, with the current prescription in the container. An adult must bring all medications to the school. **According to Baltimore County policy, NO student should transport medication to or from school.**

- ⇒ The Baltimore County Public Schools (BCPS) will continue using the One-card identification system for all students, teachers, and staff in accordance with Superintendent's Rule 3710: *Identification Badges*. The One-card identification system is a tool for improving safety and security for students, teachers, and staff and for student accountability. During the first week of school, all students will be issued a One-card that is coordinated with our school colors in a holder with a safety lanyard. **Students may change their lanyards as long as they are of the break-a-**

way type. Elementary level students will keep their one-cards in school. They will wear them once they arrive at school and remove them before leaving. If a student loses or misplaces his or her One-card, a permanent replacement card will be issued for a fee of \$5. The use of the One-card **is not optional**. All students are required to wear their One-card at all times unless there is a safety concern such as during recess and physical education class.

- ⇒ While we are excited for children when they have their birthdays, we need to make sure that celebrations do not impact upon our instructional day. Please know that individually wrapped small treats are preferred for birthday celebrations and must be eaten in the cafeteria during lunchtime. Please don't forget that healthy snacks are also a wise choice for birthday celebrations. Individually packaged bags of baked chips, pretzels, and snack crackers are also preferred. Please do not send any nut products that may be included in the baking of cookies, cupcakes, and granola bars as several children are highly allergic due to nut allergies. **NO HOMEMADE treats are allowed; we need items where the FDA nutritional label can be located so that allergens can be easily identified. If you have any questions about the most desired treats to send for your child, feel free to contact Nurse Fricker.**
- ⇒ All newly enrolled students to Baltimore County Public Schools will need to access to the **BCPSOne** system. It is a Web-based communication and collaboration tool that provides you with access to your student's class schedule, grades, and BCPS curriculum materials. The yellow BCPS One application can be obtained home your by contacting the school! This online resource will allow you to check your children's grades and assignments, review curriculum, access educational resources, and link to school websites. To access additional resources – such as video tutorials, FAQs and upcoming workshops, please visit the link provided on the yellow flyer. BCPS is pleased to share this additional resource to assist you in supporting your children's academic success. Working together, we are going to have a great school year!
- ⇒ There are occasions when families have the opportunity to take a vacation during the school year. Helping children keep up with the schoolwork they will miss is a challenge for parents and teachers alike. While teachers plan in advance according to a long-range scope, planning for daily instruction is an ongoing process that requires frequent adjustments due to daily assessment of student needs. Therefore, instruction and learning that was planned is often rearranged or revisited. Please keep in mind that there is a great deal of learning that takes place in the classroom through discussion and other activities that cannot be made up in the form of a worksheet or textbook pages. **If your child will miss school because of a vacation, your child's teacher will collect the work he/she misses and give it to him/her upon returning to school.** Our teachers are giving the missing work as a courtesy and are not obligated to use the returned work for make-up grading purposes. Thus, a child's overall grades may be impacted for missing class work due to vacations, which are unlawful absences. For more information, please visit Board Policy and Rule 5120 on the BCPS Website.

Have a terrific 2017!!!!

Ms. H

Chapel Hill Elementary School

410-887-5119 5200 E Joppa Road • Perry Hall, Maryland 21128 Fax: 410-887-5119

January 5, 2017

Dear Parents/Guardians:

During the winter, spring, and summer of 2017, Chapel Hill Elementary School will be involved in an Air-Conditioning Project (AC Project). The contractors, Towson Mechanical Inc., started the removal of the ceilings in the hallways over the Winter Break. The project should be completed by August 2017.

Baltimore County Public Schools routinely installs new air-conditioning systems in buildings while they are occupied during the school year in the evenings from 6:00pm-12:00am and over the weekends. Procedures have been developed over the years to minimize interference with student learning during the school day.

Since the more complex portions of the project will be completed at night and on weekends, external recreation programs will not be allowed in the building until after the project is completed in August 2017. Be assured that no part of our before or after school programs or after school clubs will be affected by this project. In addition, we have made allowances for our already scheduled evening school events to continue as planned. This includes annual concerts, Bingo Night, Musical, Annual Picnic, etc.

Our first priority is the education of our students in a safe and healthy environment. Therefore, the construction work and condition of the building will be monitored at all times. All personnel involved in the project have been cleared to work in school buildings and will be scanned through the Raptor program if they need to enter the building at any time.

As with any construction project, there will be some necessary inconveniences to our building including some unattractive equipment and materials on our school grounds. The scope of the AC Project is large and will require our patience and cooperation as we make the needed adjustments for the construction work to be completed. We will have regularly scheduled meetings with the entire construction project team to discuss all issues regarding our new air-conditioning system.

As you know, the instructional program at our school is strong and any inconvenience with the air-conditioning installation will have minimal impact on instruction. We are committed to ensuring that our educational programming remains as undisturbed as possible during construction.

Communication is important at all times but even more now as we begin the installation of our new air-conditioning system at CHE. Any questions should be immediately communicated with me (jhundley@bcps.org) so that I can address them promptly. I appreciate your support as members of our school and community as we work together to make these necessary improvements to our building.

Please know that I thank you for your continued support!

Have a Happy New Year 2017,

Ms. H

Jonná M. Hundley
Principal



CHAPEL HILL ELEMENTARY SCHOOL 2016-2017 Calendar of Events

Revised 01/05/17

JANUARY

- 3 School Reopen
- 3 PTA Meeting- 7:00pm
- 10 Group Photo Day- (snow date-1/19/17)
- 13 End of Marking Period-
School closes 3 hours early 12:20pm
- 13 MLK Share a Dream; Share a Book Day
- 16 Dr. MLK Jr. Day- Schools are closed
- 17 Professional Development Day-
Schools are closed for students
- 24 Chick-fil-A Night- 5-8:00pm
- 26 Distribution of Report Cards
- 27 School Spirit Day- Camouflage Day
- 27 Bingo Night- 6:30pm

FEBRUARY

- 3 Ident-A-Kid Photos
- 7 PTA Meeting- 7:00pm
- 14 School Spirit Day- Valentine's Wear
(Wear red, white, & pink.)
- 15 Pizza Hut Night- 4-8:00pm
- 17 Professional Development-
Schools close 3 hours early
- 17 School Spirit Day- SUPERHERO Day
- 20 Presidents' Day- Schools are closed

MARCH

- 7 PTA Meeting- 7:00pm
- 15 Grade 3 Recorder Concert- 7:00pm
- 17 School Spirit Day- St. Patrick's Day
(Wear green.)
- 21-22 Ledo's Pizza Night- 5-10:00pm
- 24-25 School Musical-7:00pm
- 28 Spring Picture Day
- 30 STEM Fair-Parent Visitation- 3:45-5:00pm
- 31 STEM Fair-Parent Visitation-10:30-11:30pm
- 31 End of the Marking Period-
School closes 3 hours early 12:20pm
- 31 Family Fitness Night- 6:30pm

APRIL

- 3 Chipotle Night- 4-9:00pm
- 4 PTA Meeting- 7:00pm
- 4-5 Kindergarten Roundup
- 7 School Spirit Day- Crazy Hat/Hair Day
- 7 Career Day
- 8-17 Easter Holiday/Spring Break
- 18 School Reopen
- 20 Distribution of Report Cards
- 21 Earth Day
- 21 School Spirit Day- Wear Green for Earth Day
- 24 Lib's Grill Night (tentative)
- 24-28 Book Fair Week

MAY

- 1-5 Teacher Appreciation Week
- 2 PTA Meeting- 7:00pm
- 8 Kindergarten Conferences-
No school for kindergarten students
- 16 Serpico's- 11:00am-10:00pm
- 17 Grade 5 Concert-7:00pm
- 18 Field Day (rain date 5/22/17)
- 19 Field Day (rain date 5/23/17)
- 25 5th Grade Talent Show-6:30 pm
- 29 Memorial Day- Schools are closed

JUNE

- 2 Annual School Picnic- 6:00pm
- 6 PTA Executive Board & Committee Chair
Dinner 7:00pm
- 8 5th Grade Farewell (tentative)
- 9 School Spirit Day- Beach Day
- 16 Assessment Day-
Schools close 3 hours early 12:20pm
- 19 Last Day of School-
Schools close 3 hours early 12:20pm